

## HOW TO APPLY FOR A MEXICAN VISA ♦

In case the applicant wishes to go to Mexico for business purposes or is invited to participate in an event (i.e. conference, seminar), it is the host company or institution the one that has to apply, on behalf of the applicant, for the approval letter at the Mexican Immigration Bureau (INM - [www.inami.gob.mx](http://www.inami.gob.mx)). Once such letter is issued, an electronic copy of it will be sent to the Embassy by the INM. At this moment, the applicant must come **IN PERSON**, presenting a valid passport (no other documents are required), and his/her visa will be issued within 2 working days.

The procedure described above also applies for applicants invited by relatives or friends to travel to Mexico for visiting or tourism purposes. The relative or friend should apply for the relevant approval letter.

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In case the applicant does not have any counterpart in Mexico that can apply for his/her approval letter at the INM, he/she may apply directly at the Embassy, for which he/she has to follow the next procedure: ♠

1. Present passport, with at least 6 months validity, 3 photos (passport size) and fill application form.
2. Submit the following documents in original:
  - a) Letter of employment (salary, position, job seniority, purpose of traveling to Mexico, etc.)
  - b) Certificate of property or plot registered under applicant's name (if any).
  - c) Bank account with an annual average balance of not less than USD \$2,000.00 (last 3 monthly statements are required) or a letter of the bank certifying it.
  - d) International credit card (if any) with a credit limit of at least USD \$1,000.00.
  - e) In case of business/conference trips, invitation letter from Mexican Company/institution must also be submitted.
3. In case of relatives (spouse and children), who are direct dependents of the applicant, the latter's income and bank account balances must surpass the amounts referred above by at least 25% for each relative.
4. Submit photocopies of other countries valid visas stamped on the applicant's passport as well as original air ticket reservation slip, issued by the airline or travel agency.
5. Submit the above documents **IN PERSON** and attend an interview before the consular authority.

♦ Applicants with permanent residence status in the USA (green card), Canada or Japan do not require visa to enter Mexico, provided they are traveling for tourism purposes.

♠ In this case the Embassy forwards the entire applicant's documents and information to the INM. It is up to the latter to approve or reject the visa request. The final decision will be informed to the applicant approximately 21 days after submitting the documents.

Visa Fee: \$36 USD (the exact amount must be paid in USD)

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